

MAY 2022 CITY HALL FUNCTION APPLICATIONS

NAME OF ORGANISATION	FUNCTION DATE	FUNCTION DESCRIPTION	CRITERIA MET	ROOM CHARGE	HOSPITALITY OFFERED	CIVIC HQ RECOMMEND
2022 EVENTS						
Belfast Film Festival	1 June 2022	Launch of Docs Ireland Festival Programme - an industry focused, all Ireland international documentary festival celebrating filmmaking and provides a platform for both national and international industries. Numbers attending 100	A &B	No (Voluntary/ NFP)	No hospitality	Approve No Charge No hospitality
Hockey Ireland	2 July 2022	Welcome Reception - for the Irish and Scottish boys under 18 and under 16 hockey teams along with their families attending the Irish-Scottish Hockey series at the University of Ulster, Jordanstown Campus, 1-3 July 2022. Numbers attending - 100	A &B	No – Voluntary	No hospitality	Approve No Charge No hospitality
Probation Board NI	14 September 2022	40th Anniversary Awards Ceremony – to mark the 40 th anniversary and also mark the achievements of PBNI staff, to reward and recognise staff through our staff awards. Numbers attending - 300	A &B	Charge	Yes, Wine Reception as significant anniversary	Approve Charge £300 Wine Reception (£500 given to their chosen caterer)
System Transmission Operator for Northern Ireland (SONI)	19 September 2022	Launch of Belfast Metropolitan Redevelopment Project to create a high-capacity underground electricity connection through Belfast, to support Northern Ireland’s future renewable energy targets. Numbers attending - 150	A &B	Charge	No hospitality	Approve Charge £115 No hospitality
Education Authority, Intercultural Education Service and	20 September 2022	Schools of Sanctuary Celebration Awards – An awards ceremony for primary and post primary schools participating in the Schools of Sanctuary programme.	C	Yes - £115	No hospitality	Approve Charge £115 No Reception

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The Executive Office, Urban Villages		Numbers attending – 200				
InteleTravel UK Ltd.	1 October 2022	InteleTravel Quest Gala Dinner (ITQ) - for guests attending their 2-day conference taking place in ICC Belfast. Numbers attending – up to 350	A & B	No (waived as linked to Visit Belfast)	No hospitality	Approve No Charge No hospitality
2023 EVENTS						
British Fertility Society	11 January 2023	BFS 50th Anniversary Conference Dinner - for guests attending their 2-day conference taking place in ICC Belfast. Numbers attending – up to 350	A & B	No (waived as linked to Visit Belfast)	No hospitality	Approve No Charge No hospitality
Young Enterprise NI	20 April 2023	YEA NI Awards 2023 Drinks reception, dinner and Awards Ceremony to celebrate the achievements of people across NI who completed YE Programmes. Numbers attending – 300	C	No (Charity)	Approve No Charge No hospitality	Approve No Charge No hospitality
European Society for Vascular Society	28 September 2023	Conference Dinner Reception for guests attending their 2-day conference taking place in ICC Belfast. Numbers attending - 350	A & B	No (waived as linked to Visit Belfast)	No hospitality	Approve No Charge No hospitality
The British Endodontic Society	10 November 2023	BES Regional meeting Conference Dinner for guests attending their 2-day conference taking place in ICC Belfast. Numbers attending - 300	A & B	No (waived as linked to Visit Belfast)	No hospitality	Approve No Charge No hospitality
2024 EVENTS						
British Society of Animal Science	10 April 2024	Conference Reception and Dinner for guests attending the 3-day	A & B	No	No hospitality	Approve No Charge No hospitality

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		conference taking place in ICC Belfast or QUB. Numbers attending - 200		(waived as linked to Visit Belfast)		
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