



Subject:	Update on Contracts
Date:	19th August, 2022
Reporting Officer:	Ronan Cregan, Deputy Chief Executive and Director of Finance and Resources
Contact Officer:	Noleen Bohill, Head of Commercial and Procurement Services

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Sometime in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
1.1	<p>The purpose of this report is to:</p> <ul style="list-style-type: none"> seek approval from the Committee for tenders and Single Tender Actions (STA) over £30,000 <p>And to ask it to</p> <ul style="list-style-type: none"> note contract modifications to contract term and retrospective Single Tender Actions (STAs)
2.0	Recommendations
2.1	<p>The Committee is asked to:</p> <ul style="list-style-type: none"> Approve the public advertisement of tenders as per Standing Order 37a detailed in Appendix 1 (Table 1) Approve the award of STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (Table 2) Approve the modification of the contract as per Standing Order 37a detailed in Appendix 1 (Table 3)

	<ul style="list-style-type: none"> Note the award of retrospective STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (Table 4)
3.0	Main Report
	<u>Competitive Tenders</u>
3.1	Section 2.5 of the Scheme of Delegation states Chief Officers have delegated authority to authorise a contract for the procurement of goods, services or works over the statutory limit of £30,000 following a tender exercise where the council has approved the invitation to tender
3.2	Standing Order 60(a) states any contract that exceeds the statutory amount (currently £30,000) shall be made under the Corporate Seal. Under Standing Order 51(b) the Corporate Seal can only be affixed when there is a resolution of the Council.
3.3	Standing Order 54 states that every contract shall comply with the relevant requirements of national and European legislation.
	<u>Single Tender Actions (STAs)</u>
3.4	<p>The following STAs are being submitted for approval:</p> <ul style="list-style-type: none"> A contract for £40,000, for up to 4 years, awarded to FIAT Donnelly Group for procurement of Fiat Original Equipment Manufacturer (OEM) approved parts and components, warranty support and specialist repairs ensuring they are safe and road worthy as part of Council fleet. Therefore ensuring that parts and components are replaced and fitted in keeping with the manufacturer warranty, operational safety terms and conditions. A contract for £60,000, for up to 4 years, awarded to Mercedes Benz Truck & Van, for procurement of Mercedes Benz Original Equipment Manufacturer (OEM) approved parts and components, warranty support and specialist repairs ensuring they are safe and road worthy as part of Council fleet. Therefore ensuring that parts and components are replaced and fitted in keeping with the manufacturer warranty, operational safety terms and conditions. A contract for £43,918, for up to 5 weeks, awarded to Signify Commercial UK Ltd (Phillips Lighting), for City Hall Illuminate replacement luminaires. A change from the existing manufacturer of the luminaires to any alternative would result in different technical characteristic which would involve compatibility issues. This would cause significant installation, commissioning, operating and maintenance issues. A contract for £110,000 (fully funded), for up to 6 months, awarded to Energy Systems Catapult, for procurement of a Local Area Energy Plan 'LAEP' for Belfast and Queens Island. The LAEP approach is bespoke to Energy Systems Catapult. Energy Systems

Catapult is the only supplier in the market who has the experience, knowledge and capability to provide this service.

3.5 The following retrospective STAs were awarded:

- A contract for £35,000, for up to 3 months, awarded to MayWe LLP, for programming of 2 Royal Avenue. An extension is required for the programming operator to continue their daily duties until the current tender process appoints a new venue management operator.
- A contract for £35,000, for up to 3 months, awarded to MayWe LLP, for operational management of 2 Royal Avenue. An extension is required for the programming operator to continue their daily duties until the current tender process appoints a new venue management operator.
- A contract for £37,500, for up to 8 months, awarded to Morgan Document Security for T629a - collection, storage, retrieval and destruction of office records. A new tender exercise was planned to be awarded by 01 August 2022 and is currently in progress however, due to the continued home working arrangements, it has not been possible to complete.

Modification to Contract Term

3.6 The following contract terms were modified:

- A 3 month extension to contract T1947 - delivery of Peace IV Transform for Change, awarded to The Northern Ireland Council for Voluntary Action. To allow the continued delivery of project development workshops and action plan development for the remaining Transformative Leadership Programme cohorts- as part of the Transform for Change.
- A 3 month extension to contracts T2032, T2032(b), T2032(c) - Procure group residentials for groups of youth on PEACE IV programme, awarded to Gartan Outdoor Education and Training Centre, Donegal Adventure Centre, Cavan and Monaghan Education and Training Board, Carlingford Adventure Centre and Scouting Ireland Services CLG. To provide residentials as part of the On the Right Track Sports project.
- A 1 month extension and £30,000 to contract T1953 - provision of an employee counselling service awarded to Apeideo Associates Ltd. Required to enable the expiry date of the existing contract to align with the start date of the new contract.
- A 4 month extension to contract T1963 - delivery of a new Social Enterprise and Cooperative Programme, awarded to Work West Enterprise Agency. BCC is in the

	<p>process of setting up a new Enterprise & Business Growth Framework, which will cover the future delivery of the Social Enterprise and Cooperative Support Programme. This is envisaged to be ready by the end of the year.</p> <ul style="list-style-type: none"> • A 2 month extension to contract T2203 PEACE IV Youth Engagement & Civic Education Project, awarded to Youth Link NI. Project delayed due to problems with recruitment of young people, unforeseen issues, tension between some communities, around Brexit and the Northern Ireland Protocol. • A 3 month extension and £10,000 to contract T1795 provision of portorage services, awarded to Delivery Services and Storage Ltd. Modification required to extend the current portorage contract whilst the new tender process is carried out.
	Financial and Resource Implications
3.7	The financial resources for these contracts are within approved corporate or departmental budgets
	Equality or Good Relations Implications / Rural Needs Assessment
3.8	None
4.0	Document Attached
	Appendix 1 Table 1 - Competitive Tenders Table 2 - Single Tender Actions Table 3 - Modification to Contract Table 4 - Retrospective Single Tender Actions