



<b>Subject:</b>	<b>Recruitment of the post of Deputy Chief Executive/Director of Corporate Services</b>
<b>Date:</b>	16th December, 2022
<b>Reporting Officer:</b>	John Walsh, Chief Executive
<b>Contact Officer:</b>	Christine Sheridan, Director of Human Resources

<b>Restricted Reports</b>	
<b>Is this report restricted?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>If Yes, when will the report become unrestricted?</b>	
<b>After Committee Decision</b>	<input type="checkbox"/>
<b>After Council Decision</b>	<input type="checkbox"/>
<b>Sometime in the future</b>	<input type="checkbox"/>
<b>Never</b>	<input type="checkbox"/>

<b>Call-in</b>	
<b>Is the decision eligible for Call-in?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report/Summary of Main Issues</b>
1.1	The Committee will be aware that at its meeting on 23rd September, it agreed a revised structure and implementation plan for the Corporate Management Tier with further updates on progress brought back to committee for Members' agreement at key stages, namely the timeframe associated with the recruitment to vacant leadership roles.
1.2	The purpose of this report is to seek permission to recruit to the post of Deputy Chief Executive/ Director of Corporate Services and agree the names of the Elected Members to constitute the shortlisting and interview selection panel for this post.
<b>2.0</b>	<b>Recommendation</b>
2.1	It is recommended that the post of Deputy Chief Executive/Director of Corporate Services be recruited on a permanent basis and that the Selection Panel for the post comprises the

2.2	<p>Chairperson of the SP and R Committee, the Deputy Chairperson of the SP and R Committee (or their nominees), one additional Member from the SP and R Committee from a Political Party not already represented by the Chair and Deputy Chair, along with the Chief Executive (or his nominee) and a Director.</p> <p>It is important that the Elected Members on the selection panel for this post, provide a balance where practicable in terms of both gender and community background.</p>										
<b>3.0</b>	<b>Main Report</b>										
3.1	The post of Deputy Chief Executive/Director of Corporate Services will be publicly advertised in accordance with the Local Government Staff Commission’s Code of Procedures on Recruitment and Selection.										
3.2	<p><b>Recruitment Timetable – Deputy Chief Executive/Director of Corporate Services</b></p> <table border="1" data-bbox="276 741 1465 1254"> <tr> <td data-bbox="276 741 815 842">Public Advertisement / Closing Date</td> <td data-bbox="815 741 1465 842">5 January 2023/ 26 January 2023</td> </tr> <tr> <td data-bbox="276 842 815 943">Short-listing Meeting (Stage 1)</td> <td data-bbox="815 842 1465 943">W/C 6 February 2023 (2 hours)</td> </tr> <tr> <td data-bbox="276 943 815 1043">Virtual Assessment Centre</td> <td data-bbox="815 943 1465 1043">W/C 13 February 2023 (All day)</td> </tr> <tr> <td data-bbox="276 1043 815 1144">Short-listing Meeting (Stage 2)</td> <td data-bbox="815 1043 1465 1144">W/C 21 February 2023 (2 hours)</td> </tr> <tr> <td data-bbox="276 1144 815 1254">Final Interviews</td> <td data-bbox="815 1144 1465 1254">W/C 6 March 2023 (All day, times TBC)</td> </tr> </table>	Public Advertisement / Closing Date	5 January 2023/ 26 January 2023	Short-listing Meeting (Stage 1)	W/C 6 February 2023 (2 hours)	Virtual Assessment Centre	W/C 13 February 2023 (All day)	Short-listing Meeting (Stage 2)	W/C 21 February 2023 (2 hours)	Final Interviews	W/C 6 March 2023 (All day, times TBC)
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3.3	Members will be required to attend on these meeting dates. Elected Members may also be required to attend a 2-hour R and S training course on non-discriminatory R and S techniques in advance of these meeting dates. An observer from the Local Government Staff Commission (LGSC) and a Professional Assessor may also be in attendance at these meetings but they will not have any voting rights.										
3.4	The selection panel will have the authority to make this appointment and the outcome of the recruitment and selection process will be reported back to SP&R and full Council for notation.										
<b>4.0</b>	<b><u>Financial and Resource Implications</u></b>										
4.1	There are no financial or resource implications associated with this report as the post has already been budgeted for in the revenue estimates and any quotes for Assessment Centres will be managed in line with the Council’s agreed procurement thresholds.										

<b>5.0</b>	<b><u>Equality or Good Relations Implications/Rural Needs Assessment</u></b>
5.1	There are no equality, good relations or rural needs implications associated with this report. This post will be recruited in full accordance with the LGSC's Code of Procedures on Recruitment and Selection and be conducted in a fair, systematic and objective manner with all appointments be based strictly on the merit principle.
<b>4.0</b>	<b>Documents Attached</b>
	None