



<b>Subject:</b>	<b>Update on Contracts</b>
<b>Date:</b>	20th January, 2023
<b>Reporting Officer:</b>	Noleen Bohill, Head of Commercial and Procurement Services
<b>Contact Officer:</b>	Noleen Bohill, Head of Commercial and Procurement Services

<b>Restricted Reports</b>	
<b>Is this report restricted?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>If Yes, when will the report become unrestricted?</b>	
<b>After Committee Decision</b>	<input type="checkbox"/>
<b>After Council Decision</b>	<input type="checkbox"/>
<b>Sometime in the future</b>	<input type="checkbox"/>
<b>Never</b>	<input type="checkbox"/>

<b>Call-in</b>	
<b>Is the decision eligible for Call-in?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report/Summary of Main Issues</b>
1.1	The purpose of this report is: <ul style="list-style-type: none"> <li>to seek approval from the Committee for tenders and</li> <li>to ask the Committee to note retrospective Single Tender Actions (STAs)</li> </ul>
<b>2.0</b>	<b>Recommendations</b>
2.1	The Committee is asked to: <ul style="list-style-type: none"> <li>approve the public advertisement of tenders as per Standing Order 37a detailed in Appendix 1 (<b>Table 1</b>);</li> <li>approve the award of STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (<b>Table 2</b>); and</li> <li>note the award of retrospective STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (<b>Table 3</b>)</li> </ul>

<b>3.0</b>	<b>Main Report</b>
	<u>Competitive Tenders</u>
3.1	Section 2.5 of the Scheme of Delegation states that Chief Officers have delegated authority to authorise a contract for the procurement of goods, services or works over the statutory limit of £30,000 following a tender exercise where the Council has approved the invitation to tender.
3.2	Standing Order 60(a) states that any contract that exceeds the statutory amount (currently £30,000) shall be made under the Corporate Seal. Under Standing Order 51(b), the Corporate Seal can only be affixed when there is a resolution of the Council.
3.3	Standing Order 54 states that every contract shall comply with the relevant requirements of national and European legislation.
	<u>Single Tender Actions (STAs)</u>
3.4	<p>The following STAs are being submitted for approval:</p> <ul style="list-style-type: none"> <li>• a contract for £180,000, for up to 11 months, awarded to Energy Systems Catapult for the Procurement of a Local Area Energy Plan for Belfast and Queens Island (T2335). Approved by the SP and R Committee in Sept 2022 for a period of 6 months. Following further discussions with the supplier and their proposal, an updated contract period of 11 months is required. No change to value.</li> </ul>
3.5	<p>The following retrospective STAs were awarded:</p> <ul style="list-style-type: none"> <li>• a contract for £37,418, for up to 12 months, awarded to Oracle Digital Renewal Center for Oracle Site License for 1000 named users. Proprietary software and licenses from Oracle for multiple applications. This is necessary for the operation of key corporate systems, which depend on Oracle databases. Therefore, an absence of a valid Oracle license would mean that normal council functions would be put at severe risk. The license can only be procured directly with Oracle.</li> <li>• a contract for £38,000, for up to 7 months, awarded to Women’s Aid for the delivery of a comprehensive domestic and sexual violence and abuse awareness raising and training programme (fully funded). Women’s Aid are the only organisation operating within the market who can deliver this project.</li> </ul> <p>This was previously carried out under a funding agreement but, following legal advice they have now advised we get an STA, as this needs to be a contract for services</p>

	<b>Financial and Resource Implications</b>
3.6	The financial resources for these contracts are within approved corporate or departmental budgets
	<b>Equality or Good Relations Implications / Rural Needs Assessment</b>
3.7	None
<b>4.0</b>	<b>Document Attached</b>
	<p>Appendix 1</p> <p>Table 1 - Competitive Tenders</p> <p>Table 2 - Single Tender Actions</p> <p>Table 3 - Retrospective Single Tender Actions</p>