

JANUARY 2023 CITY HALL FUNCTION APPLICATIONS

NAME OF ORGANISATION	FUNCTION DATE	FUNCTION DESCRIPTION	CRITERIA MET	ROOM CHARGE	HOSPITALITY OFFERED	CIVIC HQ RECOMMEND
2023 EVENTS						
Blackie River Community Groups	23 February 2023	Discrimination in Sport review relating to people with disabilities, ethnicity, gender in various sports. Numbers attending – 60	D	No charge as community group	Yes, tea and coffee reception as community group	Approve No Charge Tea and Coffee Reception <i>£500 given to their chosen caterer for tea and coffee</i>
Royal Town Planning Institute	23 March 2023	NI Annual Dinner The RTPI is the leading professional body for spatial planners in the UK and annual dinner invites leading figures in the planning and construction profession. Numbers attending – 150	B	No (Charity)	No Hospitality	Approve No Charge No Hospitality
UKinbound	21 September 2023	Annual Conference and Awards for Excellence Gala Dinner for guests attending their 2-day conference taking place in ICC. UKinbound is a leading travel trade association, focuses solely on the interests of the UK's inbound tourism sector. This event will showcase Belfast to to over 70 of the UK's leading inbound tour operators. Numbers attending – 300	A & B	No (Waivered as linked to Visit Belfast)	No hospitality	Approve No Charge No hospitality
Queens Graduates Football Club	14 October 2023	Queens Graduates Football Club 50th Anniversary Celebration- Drinks Reception, Awards, Dinner and entertainment.	C & D	No Charge as voluntary group	Yes, Wine Reception as significant anniversary	Approve No Charge Wine Reception <i>£500 given to their chosen caterer for wine on arrival</i>

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		Numbers attending – 250				
Image Nation NI	4 November 2023	Belfast Diwali Celebrations – an evening of food and entertainment to celebrate one of the biggest celebrations in Hindu Calendar. Numbers attending – 100	C	No charge as not for profit group	Yes, Soft drinks reception.	Approve No Charge Soft Drink Reception <i>£500 given to their chosen caterer.</i>