

APRIL 2023 CITY HALL FUNCTION APPLICATIONS

NAME OF ORGANISATION	FUNCTION DATE	FUNCTION DESCRIPTION	CRITERIA MET	ROOM CHARGE	HOSPITALITY OFFERED	CIVIC HQ RECOMMEND
2023 EVENTS						
EMBRACE	19 October 2023	<p>20th Anniversary Celebration of Embrace - a group of Christians working together to promote response to people seeking asylum, refugees and migrant workers.</p> <p>Numbers attending 50</p>	C	No charge as charity	Yes, Drinks reception as anniversary	<p>Approve No Charge Drinks Reception</p> <p><i>£500 given to their chosen caterer.</i></p>
2025 EVENTS						
Belfast Philharmonic Society	21 June 2025	<p>Belfast Philharmonic Society 150th Anniversary Dinner - Drinks Reception, Awards, Dinner and entertainment.</p> <p>Numbers attending – 200</p>	C	No Charge as charity	Yes, Wine Reception as significant anniversary	<p>Approve No Charge Wine Reception</p> <p><i>£500 given to their chosen caterer for wine on arrival</i></p>
C S Lewis Foundation	24 July 2025	<p>Opening Reception for C S Lewis Summer Institute for guests attending their 7-day conference taking place in QUB.</p> <p>Numbers attending - 300</p>	A & B	No (Waiver as linked to Visit Belfast)	No hospitality	<p>Approve No Charge No hospitality</p>