



Subject:	Request for the use of the City Hall Grounds – Fragile Space Exhibition
Date:	18th August, 2023
Reporting Officer:	Nora Largey, Interim City Solicitor and Director of Legal and Civic Services
Contact Officer:	Aisling Milliken, Functions and Exhibition Manager

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Sometime in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Is the decision eligible for Call-in?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
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1.0	Purpose of Report or Summary of main Issues
1.1	To present to the Committee a request from NI Space Office for the use of the City Hall grounds from 1st to 13th October 2023 to host a space exhibition in advance of the UK Space Conference taking place in Belfast from 21st to 23rd November 2023.
2.0	Recommendations
2.1	The Committee is asked to: 1. approve the request from NI Space Office to use the City Hall grounds from 1st to 13th October to display a photographic exhibition; and 2. authorise the exhibition in line with similar events previously approved by the Council.
3.0	Main Report
	<u>Background Information</u>
3.1	Members will be aware that requests for the use of City Hall are normally dealt with under the authority delegated by the Committee to the Director of Legal and Civic Services using

	<p>criteria agreed for this purpose. Occasionally, however, it is necessary to place such requests directly before the Committee, and the request set out below falls into this category.</p> <p><u>Key Issues</u></p>
3.2	<p>A request has recently received from the NI Space Office to have a photographic exhibition in the grounds of the City Hall. The exhibition would be installed on the West and East Lawn of the City Hall grounds – installed on 1st October and dismantled on 13th October 2023.</p>
3.3	<p>The exhibition would be free for members of the public to view daily, in line with the opening times of the grounds. The photography exhibition will be based on 5 space related themes:</p> <ul style="list-style-type: none"> • Our links to Space • Cost of Living • Eyes on the sky • What we leave behind • Our Orbital future
3.4	<p>Insurance, risk assessments and exhibition management and maintenance plan documents will all be provided by the exhibition organisers and reviewed by Function Management Team in consultation with Corporate Health and Safety Unit if required.</p>
3.5	<p>Good Relations and Corporate Communications will review the exhibition images included in the proposal but presently no negative good relations implications identified that should stop the exhibition being hosted at City Hall. A copy of the exhibition proposal is attached.</p>
	<p><u>Financial and Resource Implications</u></p>
3.6	<p>There are no direct resource implications in terms of staff time or additional costs associated with this request and hosting of the exhibition.</p>
	<p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p>
3.7	<p>Good Relations will be consulted on this request and the exhibition content, but don't foresee any negative implications.</p>
4.0	Documents attached
	Exhibition Proposal