

MARCH 2024 CITY HALL FUNCTION APPLICATIONS

NAME OF ORGANISATION	FUNCTION DATE	FUNCTION DESCRIPTION	CRITERIA MET	ROOM CHARGE	HOSPITALITY OFFERED	CIVIC HQ RECOMMEND
2024 EVENTS						
Diverse Youth NI	5 May 2024	Graduation and cultural event with food, speeches, and performance to celebrate students completing the first project phase of the Diverse Youth NI led Hi-M8 Mental Health Awareness campaign. Numbers attending – 150	C & D	No charge as voluntary organisation	Yes, Tea and Coffee Reception	Approve No Charge Tea and Coffee Reception <i>£500 given to their chosen caterer</i>
NI Indian Nurses Organisation supported by Belfast Health and Social Care Trust	12 May 2024	International Nurses' Day Celebration – cultural event with food, speeches, and performance. Numbers attending – 200	C & D	No charge as voluntary organisation	Yes, Tea and Coffee Reception	Approve No Charge Tea and Coffee Reception <i>£500 given to their chosen caterer</i>
Now Group	4 June 2024	Now Graduation Ceremony - annual celebration of the work of trainees supported by the Now Group and completion of the training programme. Numbers attending – 300 - 500	D	No charge - Complimentary as Charity	No hospitality as annual event not one-off celebration	Approve No charge No hospitality
Belfast Exposed Photography Centre	6 June 2024	Now and Then – 40 years of Belfast Exposed – an evening of celebration with dinner and photography display to showcase creative art and culture. Numbers attending – 200	C & D	No charge as charity	Yes, Wine Reception as significant anniversary	Approve No Charge Wine Reception <i>£500 given to their chosen caterer for wine on arrival</i>
Ulster University School of Computing,	27 November 2024	Reception for the 16th International Conference on Ubiquitous	A & B	No charge as charity and linked to Visit Belfast	No hospitality	Approve No Charge No hospitality

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		<p>Computing and Ambient Intelligence for guests attending their 4-day conference taking place in Ulster University.</p> <p>Numbers attending – 150 - 175</p>				
2025 EVENTS						
Irish Association of Dermatologists	9 May 2025	<p>Reception and dinner for the 2024 EALTA Conference 2024. for guests attending their 3-day conference.</p> <p>Numbers attending - 100</p>	A &B	No charge as charity and linked to Visit Belfast	No hospitality	Approve No Charge No hospitality
Ulster University	12 June 2025	<p>Gala Conference Dinner for University Forum for Human Resource Development (UFHRD) for guests attending their 3-day conference taking place at Ulster University.</p> <p>Numbers attending - 250</p>	A &B	No charge as charity and linked to Visit Belfast	No hospitality	Approve No Charge No hospitality