

**PRIVATE & CONFIDENTIAL**

14th August 2024

Project ID: PP00353

Belfast City Council

City Hall

Belfast

BT1 5GS

Dear Mr Sales,

**IMPORTANT: Funding Application to PEACEPLUS Programme – 1.1. Local Area Action Plans for Belfast City Council**

SEUPB are pleased to confirm your application to Investment Area 1.1 was approved by the PEACEPLUS Steering Committee for funding of up to **€17,437,277.00** (inclusive of ERDF and Match).

This approval is subject to the following conditions:

**Pre-Commencement Conditions:**

- A state aid assessment is to be completed by the Lead Partner on behalf of the project and reviewed by SEUPB before the Letter of Offer is issued.

**Project Implementation Conditions:**

- JEMS work plans must be amended to the satisfaction of SEUPB.
- Applicant to provide a breakdown of all travel and accommodation costs, any equipment/fixtures (to include detail and confirmation of match funded elements) and detail lump sum allocation.
- Verification/Controller arrangements to be in line with SEUPB requirements. This must be in place before financial claims are submitted on the Jems system.

- The community background of each of the Cohorts of participants should be confirmed and not vary from that set out in the application and detailed on Jems. If a variation is necessary, it will be subject to the agreement of SEUPB.
- Progress against outputs and results targets will be considered at the 3-year point of implementation, this will determine if a break clause is enacted.

The project start can be discussed and agreed; however, a formal letter of offer will not be issued until all pre-funding conditions have been met. Any project activity carried out in advance of a signed letter of offer is at your own risk.

Please note that this is not a formal letter of offer.

### **Partnership Agreement**

You will be required to submit a Partnership agreement. The Partnership Agreement must be signed by the Lead Partner and all the other Project Partners. A template will be provided by SEUPB in due course.

### **Capacity Checks**

Capacity Checks will be a formal process conducted by SEUPB to ascertain the Lead Partner has sufficient capacity and resources to fulfil the management, monitoring, evaluation, financial, communication and other administration responsibilities of the project.

The Capacity Check will be conducted prior to release of the final Letter of Offer, and we will be in touch to arrange this. The SEUPB must be satisfied that any concerns or actions arising from a Capacity Check have been addressed prior to the release of a final Letter of Offer.

## **Communications**

Before engaging in any communications activity, including announcing your funding award, you are required to meet with the SEUPB Communications Team to discuss the PEACEPLUS Programme Communications Guidelines and agree your Communications Plan.

Please contact our Communications Team on [communications@seupb.eu](mailto:communications@seupb.eu) to arrange an initial discussion regarding communications requirements.

The information contained within this notification should be treated as confidential and any announcements must be agreed with the SEUPB prior to release.

A JS Programme Officer will be assigned to your project and will be your primary point of contact moving forward. Your Officer will be in touch to discuss the pre-funding requirements.

Yours sincerely

*Janine Hillen*

Janine Hillen  
Programme Associate

Cc Mark Huddleston  
Geraldine McKenna  
Chris Kilpatrick  
Debbie McKinney