

Appendix 3

Summary Score Sheets

SUMMARY SHEET

Applicant Name	New Life Counselling				
Applicant ID	2061				
Overview of Organisation	New Life Counselling (NLC) was established in November 1993 in response to the social needs and problems of North Belfast. Its objectives are to promote health and wellbeing of persons who are suffering emotional distress, including but not restricted to stress, anxiety, depression, relationship difficulties, self-esteem issues, self-harming behaviour and suicide. NLC offers free one-to-one counselling services for children, young people, adults and families. In addition NLC provides therapeutic group work programmes in conjunction with existing youth and community groups. In 2009 NLC was awarded the contract from the Department of Education to provide the Independent counselling Service for Schools (ICCS) to over 180 post primary schools.				
Overview of Programme of Work	The proposed programme of work is based around three areas: 1) Research and Evaluation – external support to implement NLC’s research strategy; 2) Database Development and Support – developing NLC’s internal database (which is used to manage and record client information) and implementing the Social Return on Investment tool /evaluation process; 3) Training for staff relating to ISO quality management system and health and safety. The proposed programme is not specifically targeted to the Lower North Belfast area.				
Amount of Funding Requested	£26,000	Total Programme Cost	£26,000	Current Support from BCC	£900 (Good Relations 2011)
Comments on Application	Although the application is very comprehensive and thorough in its submission, this applicant is not recommended for funding. NLC is a counselling organisation and the proposal does not relate to capacity building to support community development. Also, the proposed programme is not specifically targeted to the Lower North Belfast area. This is reflected in the achieved score which falls below the funding threshold.				

SUMMARY OF SCORING

	Required Documents	Included	Notes
Recognised Organisations (Governance)	Governing Document	Yes	
	AGM minutes	Yes	Sept.2010, next AGM 9 th Nov. 2011
	Completed Certificate of Compliance	Yes	
	List of Committee members including office bearers	Yes	
	Annual Accounts	Yes	March 2011 and March 2010
	Details of bank account	Yes	
	Child protection policy/statement	Yes	

	Marks Available	Score
Community Based Organisation	10	0
Recognised Organisation (Capacity to deliver)	35	35
Recognised Organisations (Understanding needs)	40	28
Membership Support	25	20
Building Capacity	35	22
Programme of Work	55	20
Total	200	125

SUMMARY SHEET

Applicant Name	Small Steps Adult Education Group				
Applicant ID	2062				
Overview of Organisation	Small Steps' mission is to support the regeneration of Lower North Belfast by creating opportunities for education and training. Community support services to member groups relate to areas such as governance, finance, project and event planning, fundraising advice/support, monitoring and evaluation, networking and mentoring. Small Steps undertakes some of the activities previously run by Lower North Belfast Community Council (LNBCC).				
Overview of Programme of Work	An extensive and detailed programme of work is provided. The programme mainly consists of training courses along with other activities such as festivals and events, Lower North Belfast Tourism Network, cultural hub and older people's network. The programme will be delivered by a Development Worker and outside providers. The funding applied for relates to programme costs (mainly training courses), overheads and for 1 f/t Development Worker and 1 p/t Admin. 68% of requested costs are for staff.				
Amount of Funding Requested	£26,693	Total Programme Cost	£26,879.52	Current Support from BCC	£12,000 (Development & Outreach)
Comments on Application	Small Steps received approx. £70,000 of BCC support during 2011 (Festivals Fund, Parks grant, Good Relations, Peace III, Community Development Grant, Summer Scheme).				

SUMMARY OF SCORING

	Required Documents	Included	Notes
Recognised Organisations (Governance)	Governing Document	Yes	
	AGM minutes	Yes	April 2011
	Completed Certificate of Compliance	Yes	
	List of Committee members including office bearers	Yes	AGM Minutes
	Annual Accounts	No	No annual accounts as yet – income and expenditure statements from October 2010 to September 2011
	Details of bank account	Yes	
	Child protection policy/statement	Yes	

	Marks Available	Score
Community Based Organisation	10	5
Recognised Organisation (Capacity to deliver)	35	20
Recognised Organisations (Understanding needs)	40	33
Membership Support	25	25
Building Capacity	35	17
Programme of Work	55	50
Total	200	150

SUMMARY SHEET

Applicant Name	Loughview Community Action Partnership (LCAP)				
Applicant ID	2063				
Overview of Organisation	LCAP is an umbrella organisation working in collaboration with local neighbourhoods in North Belfast. Their vision is of 'vibrant, confident, prosperous, healthy and sustainable neighbourhoods' across North Belfast while their purpose is to add value to the activity in local areas. They state that they are representative of a broad range of interests and needs, encompassing a variety of local groups including local residents associations, faith based organisations, older people's projects and groups, political ex-prisoner and conflict transformation initiatives, youth clubs and other organisations providing services to children and young people, health related projects, regeneration and community relations programmes. Their services include capacity building, financial management support, community development, training and advocacy.				
Overview of Programme of Work	LCAP propose to employ four part time community organisers for five months to provide a range of activities including area assessments, information sharing events, meetings with communities, recruitment of volunteers, volunteer training, awareness raising of LCAP's activities and support for the community to avail of services/programmes outside of the area. 69% of requested costs are for staff.				
Amount of Funding Requested	£26,693	Total Programme Cost	£26,693	Current Support from BCC	£0
Comments on Application	Please note that LCAP does not prepare annual accounts. It is currently funded by BRO (£99,615) and OFDMFM (£146,688). Both grants end in March 2012.				

SUMMARY OF SCORING

	Required Documents	Included	Notes
Recognised Organisations (Governance)	Governing Document	Yes	Constitution adopted 15 April 2011, however the application notes that the organisation was established in 2008.
	AGM minutes	No	A Special General Meeting to adopt the constitution was held on 15 April 2011. Office bearers were elected on 22 April 2011. The first AGM will take place on 30 March 2012.
	Completed Certificate of Compliance	Yes	
	List of Committee members including office bearers	Yes	
	Annual Accounts	No	LCAP have advised that they do not prepare annual accounts. Financial returns to OFDMFM and BRO (their 2 funders) are available.
	Details of bank account	Yes	
	Child protection policy/statement	No	LCAP have advised that they do not have a child protection policy/statement as they do not work directly with children or young people. However some of their member

			organisations work with children and young people.
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	Marks Available	Score
Community Based Organisation	10	5
Recognised Organisation (Capacity to deliver)	35	23
Recognised Organisations (Understanding needs)	40	33
Membership Support	25	25
Building Capacity	35	30
Programme of Work	55	35
Total	200	151