



Belfast City Council

Report to:	Parks and Leisure Committee
Subject:	Loughside Recreation Centre: Musical Extravaganza Booking
Date:	Thursday, 13 February 2014
Reporting Officer:	Andrew Hassard, Director of Parks & Leisure
Contact Officer:	Adele Faulkner, Leisure Improvement Manager, ext 3607 Mark McCashin, Area Leisure Manager, ext 3555

1.	Relevant Background Information
	<p>The department has received a booking request for the use of Loughside Recreation Centre to host a musical Extravaganza afternoon and evening on Saturday 26th April 2014. The booking request has been made by the Pride of the Shore who formed in 1985. They are a competition band based in North Belfast, with 35 members ranging from three years of age to middle age. The objective of Pride of the shore is the advancement of community musical awareness and the opportunity to learn and develop musical talents.</p> <p>Loughside recreation centre has hosted a similar event in 2006 run by Belfast Historical Music Society.</p>

2.	Key Issues
	<p>An application for the use of the Main Hall (event time 3pm -12.00pm) at Loughside Recreation Centre on Saturday the 26th April 2014 inclusive of set up time, has been received from Pride of the Shore. The facility request is for a fund raising fifes and drums musical extravaganza featuring bands from Northern Ireland and Scotland. Four bands will attend from Scotland and six from Northern Ireland. The group have estimated that 600 people will attend the event, including band members. A request has been made for permission to sell alcohol and the organisers are in the process of applying for an occasional alcohol licence.</p> <p>The organiser has undertaken to provide the following information in support of the application prior to the event:</p>

	<ul style="list-style-type: none"> • A formal letter of application • Safety statement • Risk Assessments/event plan/security • Public Liability Insurance • Occasional liquor licence • Entertainments licence • Event Plan • Emergency evacuation plan
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3.	Resource Implications
	<p><u>Financial</u> The fee charged to Pride of the shore is in line with Council charging policy and will include staff costs for out of opening hours use.</p> <p><u>Asset and Other implications</u> Council officers will liaise with organisers in relation to the potential environmental impact of this event.</p>

4.	Equality Implications
	None

5.	Recommendations
	<p>It is recommended that Members approve the application to hire facilities at Loughside Recreation Centre on Saturday the 26th April 2014 subject to the development of an event management plan and to satisfy the terms agreed by the Director of Parks and Leisure and on condition that:</p> <ol style="list-style-type: none"> 1. The event organisers resolve all operational issues to the Council's satisfaction 2. An appropriate legal agreement to be prepared by the Town Solicitor and 3. The event organisers meet all statutory requirements including Health and Safety and Licensing.

6.	Decision Tracking
	None

7.	Key to Abbreviations
	N/A

8.	Documents Attached
	None