



Subject:	Contracts Update
Date:	23rd October, 2020
Reporting Officer:	Ronan Cregan, Deputy Chief Executive and Director of Finance and Resources
Contact Officer:	Noleen Bohill, Head of Commercial and Procurement Services

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Sometime in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
1.1	The purpose of this report is to seek Committee approval for tenders, contract modifications and STAs over £30,000
2.0	Recommendations
2.1	<p>The Committee is asked to:</p> <ul style="list-style-type: none">• approve the public advertisement of tenders as per Standing Order 37a detailed in Appendix 1 (Table 1);• approve the award of STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (Table 2);• note the award of retrospective STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (Table 3); and• the modification to contracts in line with the Scheme of Delegation as detailed in Appendix 1 (Table 4).

3.0	Main Report
3.1	<p><u>Competitive Tenders</u></p> <p>Section 2.5 of the Scheme of Delegation states Chief Officers have delegated authority to authorise a contract for the procurement of goods, services or works over the statutory limit of £30,000 following a tender exercise where the council has approved the invitation to tender</p> <p>Standing Order 60(a) states any contract that exceeds the statutory amount (currently £30,000) shall be made under the Corporate Seal. Under Standing Order 51(b) the Corporate Seal can only be affixed when there is a resolution of the Council.</p> <p>Standing Order 54 states that every contract shall comply with the relevant requirements of national and European legislation.</p>
3.2	<p><u>Single Tender Actions (STAs)</u></p> <p>The following STAs are being submitted for approval:</p> <ul style="list-style-type: none"> • T2084 (b) Provision of 'Shared History, Heritage and Identity Content / Narratives for Interpretative Panels on Shared Space Greenway' PEACE IV Programme Services • Extension of contract for the provision of home security/ hazard assessment and repair service for elderly & vulnerable (fully funded) • Extension of contract for the provision of a Case Management System for City and Neighbourhoods Department
3.3	<p>The following retrospective STAs were awarded:</p> <ul style="list-style-type: none"> • T2032 (b) Provision of PEACE IV Youth Group Residentials; awarded following a tender exercise (T2032) where there were valid bids received. The contracts were awarded as a direct award to ensure no loss of funding. • Extension to a contract for the hire of temporary accommodation, toilets and associated electrical generators and cabling at Roselawn Cemetery due to COVID pandemic.

3.4	<p>The following contracts were modified:</p> <ul style="list-style-type: none"> • Delivery of a New Enterprise Pathway (T1980a) • Delivery of Construction Employment Academy (T1912) <p><u>Financial and Resource Implications</u></p>
3.5	<p>The financial resources for these contracts are within approved corporate or departmental budgets</p>
3.6	<p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> <p>None</p>
4.0	Document Attached
	<p>Appendix:</p> <ul style="list-style-type: none"> Table 1 Competitive Tenders Table 2 Direct Award Contracts Table 3 Retrospective Direct Award Contracts Table 4 Contract Modifications