



Subject:	Draft Information guide for Local Councils: Listed Buildings
Date:	15 th December 2020
Reporting Officer:	Keith Sutherland, Ext 3578
Contact Officer:	Dermot O'Kane, Ext 2293

Is this report restricted?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Is the decision eligible for Call-in?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
1.1	Correspondence has been received from the Historic Environment Division (HED) of the Department for Communities (DFC), inviting the council to review and provide feedback on a draft guidance document proposed for councils in relation to the listed building process, entitled ' <i>Information guide for Local Councils: Listed Buildings</i> '.
2.0	Recommendations
2.1	Committee is requested to: <ul style="list-style-type: none">• consider the suggested feedback set out in Appendix 1 and if appropriate support a response to the consultation that welcomes the proposed Guide on the basis of the comments being addressed in the final document; and• note the contents of Appendix 2, which sets out the draft consultation document provided by HED
3.0	Main report
3.1	The document in Appendix 2 is a draft of a guidance note for councils in relation to the listed building process which is welcomed both in terms of the early consultation and the provision of a guide to this aspect of heritage designations. HED have invited feedback or comments on this draft, or if additional information on any aspects contained within the document could be supplemented to provide a better understanding of the listed building and associated process.
3.2	The following points should be noted for clarity in respect of the draft documentation: <ul style="list-style-type: none">• the final imagery has not been included in this early draft document• shaded / highlighted text, included for drafting purposes by HED, should be ignored• editing notes /instructions such as [<i>Heading</i>] or [<i>1.1</i>] and associated text should be ignored
3.3	HED have requested that responses are returned by the 21 December 2020 and in addition

	<p>to comments Appendix 1 summarises each section of the draft document under the relevant headings contained in the Guide:</p> <ol style="list-style-type: none"> 1. <i>Why are buildings listed?</i> 2. <i>How are buildings listed?</i> 3. <i>Understand the criteria for listing</i> 4. <i>Objecting to a listing / de-listing proposal</i> 5. <i>Making changes to listed buildings</i> 6. <i>Further guidance and information</i> 7. <i>Case Study / Survey report example</i>
3.4	The suggested comments and recommendations that it is proposed would form the basis of a response to HED are also included within the text of Appendix 1. Where appropriate the comments include a reference to the specific area of the draft Guidance to which they relate.
3.5	<p><u>Financial & Resource Implications</u> None</p>
3.6	<p><u>Equality or Good Relations Implications</u> None</p>
4.0	Appendices – Documents Attached
	<p>Appendix 1: Summary and Comments on draft Information guide for Local Councils: Listed Buildings, December 2020 Appendix 2: <i>Draft Information guide for Local Councils: Listed Buildings</i></p>