



Subject:	Update on Contracts
Date:	21st May 2021
Reporting Officer:	Ronan Cregan, Deputy Chief Executive and Director of Finance and Resources
Contact Officer:	Noleen Bohill, Head of Commercial and Procurement Services

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Sometime in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report/Summary of main Issues
1.1	The purpose of this report is to: <ul style="list-style-type: none">• seek approval for tenders and Single Tender Actions (STA) over £30,000 and to• note retrospective Single Tender Actions (STA)
2.0	Recommendations
2.1	The Members of the Committee are asked to recommend that, in accordance with the Council decision of 4th May, the Chief Executive exercise her delegated authority to: <ul style="list-style-type: none">• Approve the public advertisement of tenders as per Standing Order 37a detailed in Appendix 1 (Table 1)• Approve the award of STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (Table 2)• Note the award of retrospective STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (Table 3)

3.0	Main Report
	<p data-bbox="252 226 549 262"><u>Competitive Tenders</u></p> <p data-bbox="165 277 1481 412">3.1 Section 2.5 of the Scheme of Delegation states that Chief Officers have delegated authority to authorise a contract for the procurement of goods, services or works over the statutory limit of £30,000 following a tender exercise where the council has approved the invitation to tender</p> <p data-bbox="165 465 1481 600">3.2 Standing Order 60(a) states that any contract that exceeds the statutory amount (currently £30,000) shall be made under the Corporate Seal. Under Standing Order 51(b) the Corporate Seal can only be affixed when there is a resolution of the Council.</p> <p data-bbox="165 654 1481 743">3.3 Standing Order 54 states that every contract shall comply with the relevant requirements of national and European legislation.</p> <p data-bbox="252 797 671 833"><u>Single Tender Actions (STAs)</u></p> <p data-bbox="165 904 948 940">3.4 The following STAs are being submitted for approval:</p> <ul data-bbox="300 1003 1481 1836" style="list-style-type: none"> <li data-bbox="300 1003 1481 1245">• Contract for £47,000, for up to 3 months work, awarded to Deloitte, for the provision of consultancy services - Port Health (ref Brexit). STA previous approved by SP&R in February 2021, BCC has a continued requirement for consultancy services and dedicated programme management resources and capacity to support the Brexit. A Project Manager will be appointment within the next few months. <li data-bbox="300 1299 1481 1836">• 10 month extension of business support services (June 21 to March 22) through the Innovation Factory contract with Oxford Innovation to put in place support and continue to deliver services for local businesses to overcome issues as a result of BREXIT for a total cost of £50,000 . The first phase was put in place in Dec 2020 until March 2021 in advance of the UK's exit from the EU on the 1st January to ensure that services were available to reduce the impact on the local business community. This first phase of this support is now complete and following an initial evaluation it has been agreed to continue these services over the remainder of the financial year to support those businesses that have not been able to access advise or support through other means. This flexible support will continue in this financial year and is not expected to be extended beyond that period. <p data-bbox="165 1899 887 1935">3.5 The following retrospective STAs were awarded:</p>

	<ul style="list-style-type: none"> Contracts for £100,000, for up to 2 years work, awarded to Blackbox, for Network Services. Digital Services has a large number of network cabling requirements and several projects will need significant work, as well as standard ad hoc services. Blackbox has unique experience and knowledge of Council cabling requirements; particularly at City Hall. Previous poor performance with other suppliers has led to additional resource and cost for the Council in correcting poor quality cabling network installations.
	Financial and Resource Implications
3.6	The financial resources for these contracts are within approved corporate or departmental budgets
	Equality or Good Relations Implications / Rural Needs Assessment
3.7	None
4.0	Documents Attached
	Appendix 1: Table 1 - Competitive Tenders Table 2 - Single Tender Actions Table 3 - Retrospective Single Tender Actions