



<b>Subject:</b>	<b>Update on Contracts</b>
<b>Date:</b>	24th September, 2021
<b>Reporting Officer:</b>	Ronan Cregan, Deputy Chief Executive and Director of Finance and Resources
<b>Contact Officer:</b>	Noleen Bohill, Head of Commercial and Procurement Services

<b>Restricted Reports</b>	
<b>Is this report restricted?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>If Yes, when will the report become unrestricted?</b>	
<b>After Committee Decision</b>	<input type="checkbox"/>
<b>After Council Decision</b>	<input type="checkbox"/>
<b>Sometime in the future</b>	<input type="checkbox"/>
<b>Never</b>	<input type="checkbox"/>

<b>Call-in</b>	
<b>Is the decision eligible for Call-in?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report/Summary of Main Issues</b>
1.1	The purpose of this report is to ask the Committee: <ul style="list-style-type: none"><li>• to approve tenders and Single Tender Actions (STA) over £30,000; and</li><li>• to note Contract Modifications to Contract Term and retrospective Single Tender Actions (STAs)</li></ul>
<b>2.0</b>	<b>Recommendations</b>
2.1	The Committee is asked to: <ul style="list-style-type: none"><li>• approve the public advertisement of tenders as per Standing Order 37a detailed in Appendix 1 (<b>Table 1</b>)</li><li>• approve the award of STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (<b>Table 2</b>)</li><li>• approve the modification of the contract as per Standing Order 37a detailed in Appendix 1 (<b>Table 3</b>)</li></ul>

	<ul style="list-style-type: none"> <li>note the award of retrospective STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (<b>Table 4</b>)</li> </ul>
<b>3.0</b>	<b>Main Report</b>
	<u>Competitive Tenders</u>
3.1	Section 2.5 of the Scheme of Delegation states that Chief Officers have delegated authority to authorise a contract for the procurement of goods, services or works over the statutory limit of £30,000 following a tender exercise where the council has approved the invitation to tender.
3.2	Standing Order 60(a) states that any contract which exceeds the statutory amount (currently £30,000) shall be made under the Corporate Seal. Under Standing Order 51(b) the Corporate Seal can only be affixed when there is a resolution of the Council.
3.3	Standing Order 54 states that every contract shall comply with the relevant requirements of national and European legislation.
3.4	<u>Single Tender Actions (STAs)</u> The following STAs are being submitted for approval: <ul style="list-style-type: none"> <li>a contract for for £400,000, for up to 4 years, awarded to Manvik Plant &amp; Hire to provide and supply 'Dennis Eagle and Terberg' original equipment manufacturer 'OEM' approved warranty parts/components for specialist refuse collection vehicles and, were related, technical fitting support to comply with OEM warranty, safety terms and operating instructions. Manvik Plant &amp; Hire Ltd are the only OEM approved 'Dennis Eagle and Terberg' agents based in Northern Ireland; and</li> <li>a contract for for £400,000, for up to 4 years, awarded to RD Mechanical Services Ltd to provide and supply 'Holder' and 'Schmidt' original equipment manufacturer 'OEM' approved warranty parts/components for cleaning/sweeping vehicles and, were related, technical fitting support to comply with OEM warranty, safety terms and operating instructions. RD Mechanical Services Ltd are the only OEM approved 'Holder' and 'Schmidt' agents based in Northern Ireland.</li> </ul>
3.5	The following retrospective STAs were awarded: <ul style="list-style-type: none"> <li>a two-year extension to contract, awarded to C3 Productions Ltd, for T1996 - Co-ordination, Design Development, Fabrication, Installation and Maintenance of Projection Installations on Castle Street. Extension required due to various project</li> </ul>

3.6	<p>delivery delays including difficulty gaining landowner agreement for installation and Covid delays including inability of contractor to travel. No additional costs to original project costs.</p> <ul style="list-style-type: none"> <li>The Committee is asked to note retrospectively an increase in value for a quotation, awarded to MMAS/OGU Architects, for the concept, detailed design development, outline costings and project management for extended payment enhancement at Adelaide Street, Belfast. Originally awarded via a quotation exercise with a total cost of £14,710. Due to additional unforeseen work requested by Dfl (i.e. additional surveys, drawings and project enhancements) the total contract value is now estimated to be £38,250. Being reported as retrospective STA as value now exceeds £30k.</li> </ul> <p><u>Modification to Contract Term</u></p> <p>The following contract terms were modified:</p> <ul style="list-style-type: none"> <li>A 3 month extension to contract T1764 for the supply and delivery of general uniforms to stores with suppliers: <ul style="list-style-type: none"> <li>➤ Antrim Supplies for Lot 1 – Hi-Vis Uniform</li> <li>➤ Prosafe for Lot 2 - General Uniform, and</li> <li>➤ Tailored Image for Lot 3 – Uniform accessories.</li> </ul> </li> </ul> <p>The extension of the contract will allow extra time to complete the re-tender process.</p>
	<b>Financial and Resource Implications</b>
3.7	The financial resources for these contracts are within approved corporate or departmental budgets
	<b>Equality or Good Relations Implications / Rural Needs Assessment</b>
3.8	None
<b>4.0</b>	<b>Document Attached</b>
	Appendix 1: Table 1 - Competitive Tenders Table 2 - Single Tender Actions Table 3 - Modification to Contract Term Table 4 - Retrospective Single Tender Actions