



<b>Subject:</b>	Service Level Agreement between the Drinking Water Inspectorate and Belfast City Council with regard to Private Water Supplies
<b>Date:</b>	8 <sup>th</sup> March 2022
<b>Reporting Officer:</b>	Siobhan Toland, Director City Services
<b>Contact Officer:</b>	Claire O'Neill, Principal Environmental Health Officer

<b>Restricted Reports</b>	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
<i>After Committee Decision</i>	<input type="checkbox"/>
<i>After Council Decision</i>	<input type="checkbox"/>
<i>Some time in the future</i>	<input type="checkbox"/>
<i>Never</i>	<input type="checkbox"/>

<b>Call-in</b>	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	All Councils act as agents for the Drinking Water Inspectorate for Northern Ireland (DWI) by undertaking a monitoring and sampling regime of private water supplies under The Private Water Supplies Regulations (Northern Ireland) 2009 (as amended). The purpose of this report is to ask the Committee to note the updated SLA to enable Councils to provide its services in respect of private drinking water regime.
<b>2.0</b>	<b>Recommendations</b>
2.1	The Committee is invited to: <ul style="list-style-type: none"><li>Consider and endorse the updated draft Service Level Agreement and authorise the Director of City and Neighbourhood Services to sign the agreement on the Council's behalf.</li></ul>

<b>3.0</b>	<b>Main report</b>						
3.1	The Drinking Water Inspectorate for Northern Ireland (DWI) have reviewed and updated the current service level agreement. This agreement outlines the arrangement between the Drinking Water Inspectorate for Northern Ireland (DWI) and the City and Neighbourhood Service Department of Belfast City Council (CNS), appointed as a competent person, for the purposes of undertaking on behalf of the DWI risk assessments and sampling of private water supplies under The Private Water Supplies Regulations (Northern Ireland) 2009 (as amended).						
3.3	The objectives of the Agreement are to continue the administrative provision under which the Council provides the professional services of council staff in roles where they are acting as agents of the DWI. This arrangement has been in place since 2015 and it enables the Council to provide sampling, risk assessment, and investigatory services, including staff and resources to DWI and to define each party's role, responsibilities and obligations. It also enables the DWI to individually authorise the Council to carry out duties on their behalf. The agreement will be in place for 2 years and then bi-annually subject to a review process.						
3.4	The DWI expect each of the 11 district Councils to have a service level agreement in place to provide this service on their behalf.						
3.5	The updated service level agreement sets out the contractual arrangements for the delivery of this activity includes a new data processing contract between the Council and the Drinking Water Inspectorate (DWI) and the Northern Ireland Environment Agency (NIEA).						
3.6	Belfast City Council staff currently sample and risk assess 11 private water supplies in Belfast on the DWI's behalf. An annual programme of sampling is issued by 31 December each year and the sampling programme frequency is determined risk assessment process.						
3.7	<p><u>Financial &amp; Resource Implications</u></p> <p>The DWI have set the following fees for all District Councils:</p> <p><b>Schedule of fees</b></p> <table border="1" data-bbox="284 1816 1378 1973"> <thead> <tr> <th data-bbox="284 1816 836 1868">Activity</th> <th data-bbox="836 1816 1378 1868">Unit Cost</th> </tr> </thead> <tbody> <tr> <td data-bbox="284 1868 836 1919">Scheduled Sample Collection</td> <td data-bbox="836 1868 1378 1919">£75/sample</td> </tr> <tr> <td data-bbox="284 1919 836 1973">Resample Collection (Investigation)</td> <td data-bbox="836 1919 1378 1973">£75/sample</td> </tr> </tbody> </table>	Activity	Unit Cost	Scheduled Sample Collection	£75/sample	Resample Collection (Investigation)	£75/sample
Activity	Unit Cost						
Scheduled Sample Collection	£75/sample						
Resample Collection (Investigation)	£75/sample						

	<table border="1"> <tr> <td><b>Completion of Full Risk Assessment</b></td> <td><b>£450/risk assessment</b></td> </tr> <tr> <td><b>Review of Risk Assessment (with site visit)</b></td> <td><b>£200/risk assessment review</b></td> </tr> <tr> <td><b>Review of Risk Assessment (without site visit)</b></td> <td><b>£100/risk assessment review</b></td> </tr> </table>	<b>Completion of Full Risk Assessment</b>	<b>£450/risk assessment</b>	<b>Review of Risk Assessment (with site visit)</b>	<b>£200/risk assessment review</b>	<b>Review of Risk Assessment (without site visit)</b>	<b>£100/risk assessment review</b>
<b>Completion of Full Risk Assessment</b>	<b>£450/risk assessment</b>						
<b>Review of Risk Assessment (with site visit)</b>	<b>£200/risk assessment review</b>						
<b>Review of Risk Assessment (without site visit)</b>	<b>£100/risk assessment review</b>						
3.8	<p><u>Equality or Good Relations Implications/Rural Needs Implications</u></p> <p>There are no relevant equality considerations associated with the delivery of the service level agreement.</p>						
<b>4.0</b>	<b>Appendices – Documents Attached</b>						
	<b>Appendix 1</b> - Draft Service level agreement between the Drinking Water Inspectorate and Belfast City Council.						